



## Board Meeting Minutes

Commenced 2:00 pm

Dec. 5, 2018

### **Board Members** present in person:

Trip Hart – President, Westside Citizen at Large Representative  
Steve Cadematori – Vice President, Community of Greenwater Representative and proxy for Enumclaw Chamber of Commerce  
Cheryl Marshall – Recreation User Groups  
Troy Couch – Enumclaw Chamber  
Thomas Noyes – Washington State Department of Transportation

### **Board Members** calling in by phone:

Danielle Surkatty – Secretary/Treasurer, Eastside Citizen at Large Representative  
(call-in was delayed by phone conferencing not established at beginning)

### **Guests:**

Darrel Dickson – Enumclaw Chamber board member  
Chance La Fleur – Enumclaw Business Member

### **Enumclaw Gateway Sign**

Requirements were discussed:

- Letter from landowner
- Maintenance schedule
- How sign will be attached; footings (concrete pad or gravel)
- Turn-around time and cost estimate for engineering
- General cost estimate \$13k to \$24k - Goal for fundraising, \$20,000 - Texas Hold 'Em event mentioned as a fundraiser.
- In kind contributions \$15k to \$20k – Cheryl to ask Scott Corliss for gravel donation.
- Other potential contributors – Nick Bort; ELM for landscaping; Robin Kahne for design and construction; Alex Gillepse for exterior masonry; DeVol for stucco.
- Steve to look into lighting options – solar??
- Darrel Dickson to put in a Kiosk for maps.

Need info from Parametrix on footings first and how the sign will be installed, to get us started. Called Erin at Parametrix, and she will look into the various details for the footing and get back to Trip/Steven next week with details.

Draft agreement with Darrel Dickson and Chance La Fleur's company was reviewed in detail regarding ownership, maintenance, 20-year agreement terms, etc.

Myriad details were discussed regarding the construction and placement of the sign.

Troy will ask if their insurance will cover the sign on his existing business insurance.

### **Fundraising for the Sign**

Cheryl donated an additional \$200 through PayPal, which Danielle transferred the funds to our bank account.

### **Cover Letter for Corridor Management Plan**

Danielle drafted and Trip revised the cover letter which can be used to send out the CMPs. Senators Drew Stokesbary and Sen. Phil Fortunato are holding a Transportation Town Hall and we can present info on the Gateway Sign plan on Monday, December 10<sup>th</sup> at the Fire Dept in Enumclaw at 7:00pm.

### **Officers**

Troy is willing to serve as Treasurer. Danielle moved and Steven seconded that we accept his offer. The vote passed unanimously. Cheryl will be driving through Yakima in February and Danielle will get the treasurer's file and checkbook to her so she can turn it over to Troy. Trip and Steven will provide Danielle with supporting paperwork for the checks / deposits they made into the bank account in Enumclaw, to complete the treasurer's file. Position of Secretary / Note Taker is still open.

### **Minutes**

Trip moved that we accept the March 7 and June 6 minutes as presented. He will make some changes to the September minutes and they can be approved at the March 2019 meeting. Steven seconded the motion. The motion carried unanimously

### **Upcoming Meetings**

March 13, 2019 - 2:00pm

June 5, 2019 - 2:00pm

September.18, 2019 – Annual Meeting 3:00pm

Meeting adjourned at 3:23pm.

Respectfully submitted,

Danielle Surkatty and additions by Trip Hart as Danielle did not have access at beginning.